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## FAX BUTLER

MediFile© Add-on Component.



NOW, STAFF CAN SEND LETTERS AND OTHER DOCUMENTS  
BY FAX WITH JUST A FEW CLICKS OF THE MOUSE.

### Faxing is never as efficient as when you have the Fax Butler.

The MediFile© Fax Butler provides your MediFile© with wide faxing capability. It is the evolution of the standard fax machine into an electronic tool for document distribution. If your clinic is set up with a standard fax machine that requires you to print out a document in order to send it, you will appreciate that the Fax Butler eliminates the need for hard copy. Line-ups at the fax machine are also a thing of the past when you set up the Fax Butler to manage your outgoing and incoming transmissions. Now, staff can send letters and other documents by fax with just a few clicks of the mouse. The Fax Butler for MediFile© saves you time and headaches.

#### BEST USE OF YOUR FAX LINE

The Fax Butler makes the most efficient use of your fax line. It automatically coordinates all the re-sends and incoming faxes for you. You get the optimal use of a designated fax line. For especially high-volume faxing, the Fax Butler can be set up with up to 6 fax lines to use simultaneously.

#### SYSTEM-WIDE

The Fax Butler is available across your whole MediFile© network, including local and remote workstations. Whether you have 1 computer or 100, sending a fax never takes more than a moment, and is never subject to volume constraints. Sending a fax from a workstation is as easy as printing or sending e-mail, and—thanks to the Butlers for these methods—the entire system is integrated.

SEE REVERSE FOR MORE FEATURES



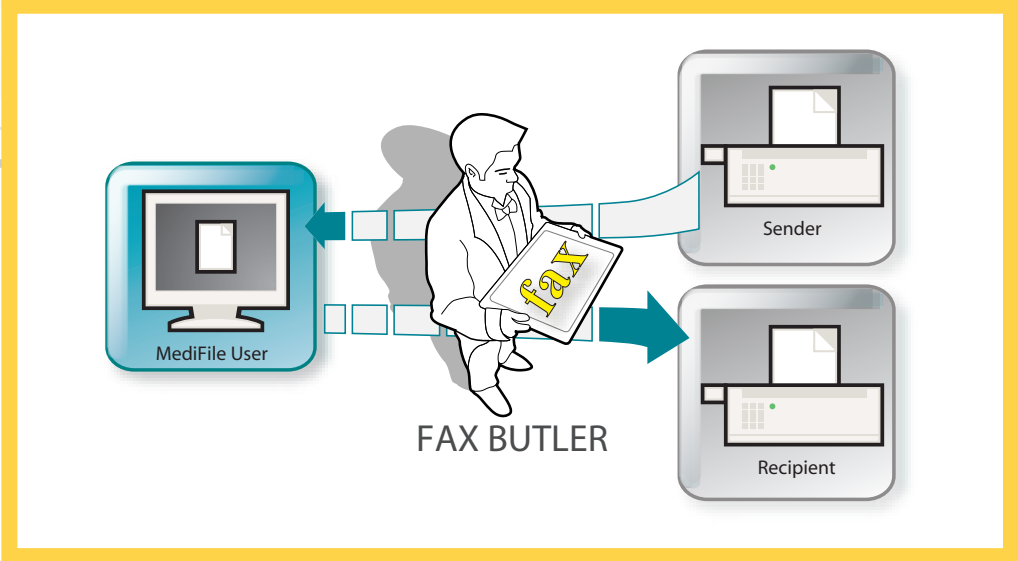
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**MAXIMUM EASE-OF-USE**

The many ways in which MediFile© streamlines your office, are further enhanced by the Fax Butler. It is yet another feature designed to make your clinic completely paperless. Faxing requires a minimum of effort on the sender's part, when the Fax Butler is ready in the background. It uses your existing address book to automatically select known fax numbers. It keeps a keen watch on the fax queue, and attempts to re-send documents that do not get through on the first try. It alerts you to incoming faxes. Rather than use

**SAVE SPACE IN YOUR OFFICE**

Jonoke has yet to see a clinic that is not pressed for space, on shelves, desktops, counter tops, and so forth. With the Fax Butler, you do away with bulky fax machines, not to mention the need to make your way to that machine to send a page. Reduce the number of cords connected to each workstation, since faxes are queued to the Fax Butler over your network, rather than sent via a phone line. The Fax Butler sits in the same area as the MediFile© server, out of the way, and services your full network of computers.



up your own time to take care of the day's faxing, let the Fax Butler work away at it, all day and all week.

**RECEIVE FAXES**

The Fax Butler manages incoming faxes along with your outgoing faxes. Even when there are many faxes waiting to be sent, the Fax Butler is always ready to accept an incoming one that shows up between sends. With multi-line fax setups, one line can even be reserved for receiving faxes, allowing two-way traffic. Have the Fax Butler alert you of new faxes it has stored. If you prefer, you can set up the Fax Butler to immediately print new faxes it receives.

**ACCESS YOUR MEDIFILE© ADDRESS BOOK**

One of the advantages of using the Fax Butler is having direct access to the Address Book you maintain in MediFile©. The Fax Butler will automatically look up the fax number for the person you want to fax a document to. This saves you having to look up the number, or manage a separate fax number list as with other fax software. Sending a fax to many frequently-used recipients is as easy as selecting the names from your Address Book.

**ACCOUNTING**

You can configure the Fax Butler to keep various accounting information in relation to your clinic's fax traffic. Set up faxing accounts and control each, such as by limiting long distance usage. You always have full control over the fax transmissions for your MediFile© clinic.

**CENTRAL AUDIT TRAIL**

A complete audit trail of the faxes sent and received can be maintained. The Fax Butler does all this for you, allowing you to access this record from any workstation on your network. This can be very helpful when you need to verify when a fax was sent, or to track fax usage and volumes.

**CROSS-PLATFORM**

Just as MediFile© works on both Mac OS and Windows computers, the Fax Butler service is cross-platform. Jonoke used its expertise with platform-independent software development to ensure the Fax Butler is usable on either of these two operating systems.

**FOR MORE INFORMATION**

Contact Jonoke today to find out more about getting your MediFile© system configured with the Fax Butler add-on component.

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